

Request for reintegration process

EMPLOYER

Please complete all fields correctly. This data is essential in order to be able to process your reintegration request correctly. If the data is incomplete, we will need to contact you again before we can process the request.

The undersigned employer (employer's first name, last name and address, natural person or legal form, name and registered office of the company or institution):

asks the prevention advisor – occupational health doctor to initiate a reintegration process for:
Mr/Ms (first name and last name of the person to be examined):

Date of birth: / /

Social security ID number:

Address: Street:

Number:

Box:

Postcode:

Municipality:

Email address of the employee concerned (work):

Email address of the employee concerned (private):

Mobile/Tel. (work):

Mobile/Tel. (private):

Health insurance fund of the employee:

(affix sticker here or state
the association number)

Currently agreed work:

Reason for reintegration process request:

Starting date of incapacity for work: / / .

Select at least one of the following options:

The employee has been determined to have employment potential by the occupational doctor.

Date of determination of employment potential: / / .

The employee has agreed to this request
(enclose a consent form signed by the employee).

Company name:

CBE number:

Name of HR Manager (HRM):

Position of contact person:

Phone of contact person:

Email address of contact person:

Name of manager:

Date and signature of employer or their representative:

/ /

According to Art. I.4-73 §2 of the Codex on Wellbeing at Work, the consulting physician will be informed if the employee does not respond to the invitation from the prevention advisor – occupational health doctor, and the employee may in that case be penalised in accordance with the legislation on compulsory insurance for healthcare and sickness benefits.

New reintegration fees for SME clients

The regulations (*) stipulate that all medical examinations conducted by the occupational health doctor on employees, pursuant to the Royal Decree on Health Monitoring shall be charged to the employer.

This also applies to a reintegration process:

- The reintegration assessment (consultation) by the occupational health doctor is included in the annual flat-rate fee on the condition that, within the statutory period, the employer draws up a reintegration plan during the procedure.
In all other cases, a fee of €126.18 shall be charged for the reintegration assessment (consultation).
- Additionally, a fixed fee of €252.36 applies for each reintegration process initiated, to cover the associated time and costs incurred by the external service.

(*) Articles I.2-14 and I.4-11 of the Codex on Wellbeing at Work.

These rates shall also apply if the employee or the employee's attending physician submits a request for a reintegration process.

For larger clients, the costs and time invested in the reintegration process shall be charged in prevention units.

Please send your reintegration process request to our regional Customer Service team by post.

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